

Victoria County Groundwater Conservation District
Meeting Minutes for July 18, 2025

THE STATE OF TEXAS
VICTORIA COUNTY

Item 1 - Convene Meeting

Mr. Andruss explained that staff completed the necessary public notification requirements for the meeting.

Board Action: Mr. Meek called the meeting to order at 9:00 AM and call the roll of representatives:

Precinct 1: Mr. Jerry Hroch, Vice President: Absent.

Precinct 2: Mr. Thurman Clements, Jr., Director : Present.

Precinct 3: Mrs. Barbara Dietzel, Secretary : Absent.

Precinct 4: Mr. Mark Meek, President: Present.

At Large: Mr. Kenneth Eller, Director : Present.

General Manager: Tim Andruss : Present.

General Counsel: Jim Allison : Present.

Item 2 - Receive Public Comment

No public comment was given at this time.

Item 3 - Groundwater Management (Permitting)

Topic 3.1 - Report

Mr. Andruss provided the following information:

Regarding Well Registration Processing for FY2025.

As of July 11, 2025, staff had received 33 well registration applications (ARWs) since October 1, 2024.

As of July 11, 2025, staff had received 73 Notices of Intent to Drill a Well (NIDWs) since October 1, 2024.

Regarding Production Permit Renewal Processing for FY2025.

As of July 11, 2025, staff had received 13 production permit renewal requests (ARPs) since October 1, 2024.

Regarding Permit Processing for FY2025

As of July 11, 2025, staff had initiated 1 permitting request case (PRCs) since October 1, 2024.

As of July 11, 2025, staff had 1 permitting request cases pending.

1. PRC-20240913-01 - ARP-20240726-01 - Argent Trust Company, Trustee of the William M. Murphy, III Testamentary Trust - Pending/Uncontested

As of July 11, 2025, staff had 249 active or approved production permits recorded in the permitting database with a combined amount of authorized groundwater production per year of 175,030 acre-feet.

Regarding Groundwater Production Report Processing for CY2024.

As of July 11, 2025, staff had processed 251 groundwater production reports for the preceding calendar year since October 1, 2024.

As of July 11, 2025, staff had recorded groundwater production reports for 251 water wells reporting 28,412 acre-feet of groundwater production during CY2024. (TWDB estimated the volume of groundwater produced for rural domestic, livestock, mining, and rig supply exempt uses in Victoria County in Year 2020 was 1,920 acre-feet. See: TWDB - Projected Exempt Groundwater Use Estimates.).

Regarding Manage Investigations related to Permitting Violations for FY2025.

As of July 11, 2025, staff had initiated 4 investigations related to groundwater management (i.e., permitting) since October 1, 2024.

As of July 11, 2025, staff had 4 active investigations related to groundwater management (i.e., permitting).

1. INV-20250214-01 - Unpermitted Non-Exempt - Active
2. INV-20250210-01 - Potential Violation of Failure to Report Groundwater Production - Rice Irrigation - Active
3. INV-20250403-02 - Failure to Submit Notices of Intent to the District - Active
4. INV-20250425-01 - Failure to Satisfy Rules of the District - Production Reporting for CY2024 - Active

Regarding Manage Enforcement Cases related to Permitting Violations for FY2025.

As of July 11, 2025, the Board had initiated 10 enforcement case violations related to groundwater management (i.e., permitting) since October 1, 2024.

As of July 11, 2025, staff had 10 unresolved enforcement cases related to groundwater management (i.e., permitting).

1. Enforcement Case Violation - ECV-20250425-01
2. Enforcement Case Violation - ECV-20250425-02
3. Enforcement Case Violation - ECV-20250425-03
4. Enforcement Case Violation - ECV-20250425-04
5. Enforcement Case Violation - ECV-20250425-05
6. Enforcement Case Violation - ECV-20250425-06
7. Enforcement Case Violation - ECV-20250425-07
8. Enforcement Case Violation - ECV-20250425-08
9. Enforcement Case Violation - ECV-20250425-09
10. Enforcement Case Violation - ECV-20250425-10

Topic 3.2 - Failures to Report Groundwater Production for CY2024 re Group 1

Mr. Andruss explained on April 25, 2025, the compliance specialist of the District initiated 10 enforcement case violations related to potential failures to report groundwater production for calendar year 2024. Of the ten potential violations, seven of the violations are associated with persons without previous violations of Rule 4.2.

As of July 16, 2025, the alleged violators associated with the seven enforcement case violations have achieved compliance by submitting groundwater production reports for the associated wells for CY2024.

Enforcement Case Violation	Groundwater Production Report CY2024	Date Received
<u>ECV-20250425-01</u>	<u>GPR-20250507-01</u>	May 7, 2025

<u>ECV-20250425-02</u>	<u>GPR-20250509-01</u>	May 9, 2025
<u>ECV-20250425-05</u>	<u>GPR-20250512-01</u>	May 12, 2025
<u>ECV-20250425-07</u>	<u>GPR-20250505-01</u>	May 5, 2025
<u>ECV-20250425-08</u>	<u>GPR-20250505-02</u>	May 5, 2025
<u>ECV-20250425-09</u>	<u>GPR-20250605-01</u>	June 5, 2025
<u>ECV-20250425-10</u>	<u>GPR-20250626-01</u>	June 26, 2025

Rule 11.10: PENALTIES of the Rules of the District, adopted on October 17, 2024 read as follows (emphasis added):

Rule 11.10: PENALTIES

1. *The general manager shall recommend to the board of directors the following penalties to settle alleged violations:*
 - 1.1. *one hundred dollars (\$100.00) for a single alleged violation per incident;*
 - 1.2. *two hundred dollars (\$200.00) for each violation per incident when multiple violations are alleged;*
 - 1.3. *two hundred and fifty dollars (\$250.00) for each re-occurrence of a violation with a 5-year period; and*
 - 1.4. *one thousand dollars (\$1,000.00) for providing or performing the services of a water well driller without a current license issued by the Texas Department of Licensing and Regulation.*
2. *The board of directors may assess penalties in excess of the penalties recommended by the general manager as established within the rules of the district in accordance with Chapter 36.102 of the Texas Water Code.*

NOTE: on October 18, 2024, the Board of Directors of the Victoria County Groundwater Conservation District approve a motion to limit the acceptable forms of payment for penalties and settlement fees to cashier's check or money order made payable to the Victoria County Groundwater Conservation District.

Board Action: Mr Clements moved to designate the violations resolved upon the associated alleged violator complying with the following settlement offer by August 30, 2025: 1) pay a \$175.00 settlement fee to the District, 2) acknowledge the violation in writing. Mr. Eller seconded the motion. The motion passed unanimously.

Topic 3.3 - Failures to Report Groundwater Production for CY2024 re Group 3

Mr. Andruss explained on April 25, 2025, the compliance specialist of the District initiated 10 enforcement case violations related to potential failures to report groundwater production for calendar year 2024. Of the eight potential violations, three of the violations are associated with persons with previous violations of Rule 4.2.

As of July 16, 2025, the alleged violator associated with the enforcement case violation has achieved compliance by submitting groundwater production reports for the associated wells for CY2024.

Enforcement Case	Groundwater	Date Received
Violation	Production Report	
	CY2024	

<u>ECV-20250425-03</u>	<u>GPR-20250519-01</u>	May 19, 2025
<u>ECV-20250425-04</u>	<u>GPR-20250523-01</u>	May 23, 2025
<u>ECV-20250425-06</u>	<u>GPR-20250506-01</u>	May 5, 2025

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 - 1.1. *one hundred dollars (\$100.00) for a single alleged violation per incident;*
 - 1.2. *two hundred dollars (\$200.00) for each violation per incident when multiple violations are alleged;*
 - 1.3. ***two hundred and fifty dollars (\$250.00) for each re-occurrence of a violation with a 5-year period; and***
 - 1.4. *one thousand dollars (\$1,000.00) for providing or performing the services of a water well driller without a current license issued by the Texas Department of Licensing and Regulation.*
2. *The board of directors may assess penalties in excess of the penalties recommended by the general manager as established within the rules of the district in accordance with Chapter 36.102 of the Texas Water Code.*

NOTE: on October 18, 2024, the Board of Directors of the Victoria County Groundwater Conservation District approve a motion to limit the acceptable forms of payment for penalties and settlement fees to cashier's check or money order made payable to the Victoria County Groundwater Conservation District. **Board Action:** Mr. Eller moved to designate the violations resolved upon the associated alleged violator complying with the following settlement offer by August 30, 2025: 1) pay a \$250.00 settlement fee to the District, 2) acknowledge the violation in writing. Mr. Clements seconded the motion. The motion passed unanimously.

Item 4 - Groundwater Protection

Topic 4.1 - Report

Mr. Andruss provided the following information:

Regarding Well Inspections for FY2025.

As of July 11, 2025, staff had recorded 41 well inspection forms (WIFs) since October 1, 2024.

Regarding Manage Investigations related to Groundwater Protection for FY2025.

As of July 11, 2025, staff had initiated 2 investigations related to Groundwater Protection since October 1, 2024.

As of July 11, 2025, staff had 2 active investigations related to Groundwater Protection.

- i. INV- 20250514-01 - Investigation of Potential Violations of Rules - R1GW-000311 - VCWCID1 - Active
- ii. INV-20250507.1331 - Potential Contamination of Groundwater - Active

Regarding Manage Enforcement Cases related to Groundwater Protection for FY2025.

As of July 11, 2025, the Board had initiated 0 enforcement case violations related to Groundwater Protection since October 1, 2024.

As of July 11, 2025, staff had 0 unresolved enforcement case violations related to Groundwater Protection.

Topic 4.2 - Investigation of Potential Groundwater Contamination - Serene Drive

Mr. Andruss explained on May 9, 2025, the Board authorized the general manager to expand the efforts to investigate water quality conditions and changes near Serene Drive in Southern Victoria County to include monitoring plan development, assistance of technical consultants, and water quality sampling and laboratory analysis.

On June 6, 2025, Willie Immenhauser, met with well owners with wells near Serene Drive, collected water quality field measurements from wells NW-001007, GW-001081, GW-001080 and GW-000968 in Serene Drive, and collected water quality sample from well NW-001007. See: INV-20250507.1331 - Potential Contamination of Groundwater - Active

On July 17, 2025, staff concluded its efforts to negotiate terms of an agreement with Mr. Matt Wickham of WSP USA, Inc. for professional services related to hydrogeology and groundwater management. Staff intends to engage WSP to assist with the current efforts to investigate water quality conditions near Serene Dr under investigation INV-20250507.1331. Mr. Allison has reviewed and approved the agreement with WSP. Fortunately, Mr. Wickham assisted the District with its initial efforts to investigate water quality condition near Serene Drive in Year 2013 and the District anticipates benefiting substantially from WSP's familiarity with the historic circumstances of the District work on this subject in the past.

Board Action: Mr. Clements moved to authorize the presiding officer to execute the agreement with WSP USA, Inc, as drafted and the General Manager to obtain professional services from WSP to support the District's effort to investigate water quality conditions near Serene Dr and limit the use of funds not to exceed \$10,000.00. Mr. Eller seconded the motion. The motion passed unanimously.

Topic 4.3 - Investigation - Potential Violation of Rules - R1GW-000311 - VCWCID1

Mr. Andruss explained on May 9, 2025, during the consideration of permitting request case PRC-20231003-04 at the Victoria County Groundwater Conservation District Board of Directors meeting , Ms. Venglar a member of the public, commented that there was an open sewer line that overflows located in close proximity to well R1GW-000311. See: INV- 20250514-01 - Potential Violations of Rules - R1GW-000311 - VCWCID1 - Active

On May 12, 2025, Ms. Venglar submitted by email regarding potential groundwater contamination by 1) a sanitary sewer service line from the building adjacent to the well (i.e., the washateria/residential building) being open and approximately 25 feet from R1GW-000311, and 2) the slab surrounding the well casing of well R1GW-000311 being cracked.

On May 14, 2025, Tim Andruss, General Manager of the District, found probable cause to investigate the alleged contamination of well R1GW-000311 and instructed staff of the district to create an investigation of alleged violations made by members of the public during the consideration of permitting request case PRC-20231003-04 on May 9, 2025.

On May 15, 2025, staff mailed a letter, by certified mail to the property owned by Crescent Family Investment Trust, providing notice that staff of the District, as authorized by Chapter 36, Texas water code, intended to enter the subject property on Monday, May 19, 2025, at 9:00 AM for the purpose of inspecting and investigating conditions relating to the quality of water and compliance with the rules, regulation and permits of the District.

On May 19, 2025, Mr. Andruss and Mr. Mike Benavides, Compliance Specialist of of the District, arrived at the property owned by Crescent Family Investment Trust to investigate potential source of contamination.

The following photo document the circumstances observed by staff of the District on May 19, 2025:

Photo 1 - INV-20250524-01 displays the general relationship between the well R1GW-000311 and the adjacent building.

Photo 2 - INV-20250524-01 displays the opening on an apparent sanitary sewer service line observed by staff on the adjacent property on May 19, 2025. Staff observed fluids flowing in the pipe through the opening.

Photo 3 - INV-20250524-01 displays the location of the sewer line opening in relation to well R1GW-000311 observed by staff.

Photo 4 - INV-20250524-01 displays the approximate distance (20 feet) between the sanitary sewer service line opening and the slab surrounding the surface casing of well R1GW-000311 measured by staff.

Photo 5 - INV-20250524-01 displays the condition and cracks of the slab surrounding the surface sleeve of well R1GW-000311 observed by staff.

On May 19, 2025, Mr. Kyle Frers of Crescent Family Investment Trust contacted the District and spoke with Mr. Andruss and explained that the sewer line will be repaired.

On May 19, 2025, at approximately 1515 Mr. Frers of Crescent Family Investment Trust contacted the District and spoke with Mr. Andruss, stated that the sewer line had been repaired, and authorized staff to inspect the repairs.

On May 20, 2025, Mr. Benavides visited the site of the investigation to confirm the repairs to the sanitary sewer service line.

The following photo document the circumstances observed by staff of the District on May 19, 2025:

Photo 6 - INV-20250524-01 displays the repaired sanitary sewer service line observed by staff.

On May 23, 2025, Mr. Benavides received a call from an employee with Victoria County WCID 1 to inform the District that the concrete slab around the well had been repaired.

Photo 7 - INV-20250524-01 displays the repaired slab surrounding the surface sleeve of well R1GW-000311 as observed by staff.

Rule 2.1 of the Rules of the District states, in part:

"8. No person drilling a well shall locate a well closer than 50 feet (50 feet) to any potential source of contamination."

"9. No person shall locate a potential source of contamination closer than fifty feet (50 feet) to any well."

Based on the information developed by staff of the District through investigation INV-20250524-01, management believes Rule 2.1 was violated as a potential source of contamination, the sanitary sewer service line, was in a position located within 50 feet of well R1GW-000311.

To identify the person that violated Rule 2.1 and pursue enforcement actions, staff would need to further investigate the when the sanitary sewer service line was constructed and put into service relative to the drilling of well R1GW-000311.

Board Action: Mr. Clements moved to instruct the general manager to investigate the apparent violation.

Mr. Eller seconded the motion. The motion passed unanimously.

Item 5 - Groundwater Monitoring

Topic 5.1 - Report

Mr. Andruss provided the following information:

Regarding Monitor Drought Conditions for FY2025.

As of July 11, 2025, the U.S. Drought Monitor (<https://www.drought.gov/states/texas/county/victoria>) indicates that 0% of Victoria County was experiencing drought conditions while 0% of Victoria County was experiencing abnormally dry conditions.

As of July 11, 2025, drought condition information related to the district and the surrounding region of Texas collected from the Water Data for Texas website (<https://www.waterdatafortexas.org/drought/>) indicates that 0% portion of Victoria County are experiencing abnormally dry conditions.

Regarding Synoptic Aquifer Monitoring for FY2025.

As of July 11, 2025, staff had collected 34 water level measurements since October 1, 2024.

Regarding Advanced Aquifer Monitoring for FY2025.

Regarding Baseline Water Quality Aquifer Monitoring for FY2025.

Regarding Ad-Hoc Baseline Water Quality Sampling for FY2025.

As of July 11, 2025, staff had collected 11 water quality field measurements since October 1, 2024.

As of July 11, 2025, staff had collected 3 water quality samples since October 1, 2024.

As of July 11, 2025, staff had received 3 water quality lab reports since October 1, 2024.

Regarding Annual Water Level Assessment for FY2025.

Regarding Annual Water Quality Assessment for FY2025.

Regarding Monitoring Network Assessment and Improvement Project for FY2025.

Regarding Synoptic Aquifer Monitoring for PVGCD for FY2025.

Item 6 - Groundwater Conservation

Topic 6.1 - Report

Mr. Andruss provided the following information:

Regarding Promote Conservation for FY2025.

Regarding Conservation Education and Teacher Professional Development for FY2025.

Topic 6.2 - NRCS EQUIP and Aquifer Tests

Mr. Andruss explained on July 16, 2025, management met with representatives of NRCS to discuss opportunities for the District to cooperate and assist landowners having wells drilled and funded through the NRCS EQIP Program comply with the requirements to perform an aquifer test using the subject well. Based the preliminary discussions, it appears that VCGCD providing assistance in certain cases would improve the District's accomplishment of management plan goals. In addition, topics related to brush management and recharge studies were discussed.

Item 7 - Groundwater Resource Planning

Topic 7.1 - Report

Mr. Andruss provided the following information:

Regarding Regional Water Planning Participation for FY2025.

The South Central Texas Regional Water Planning Group (Region L) met on February 20, 2025 and held public hearing on the Initially Prepared Plan (IPP) during May 2025. During the meeting, the planning group continued it efforts to develop the 2026 regional water plan for the region. The next meeting of the group is scheduled to meet on August 28, 2025. See: <https://www.regionltexas.org/>.

Regarding GMA 15 Joint Planning for 4th Planning Cycle in FY2025.

The representatives of Groundwater Management Area 15 met on July 10, 2025, at the consolidated offices of Victoria County, Calhoun County, Refugio, and Texana GCD in Victoria, Texas. Mr. Andruss attended the meeting to participate in 4th Cycle of the Joint Planning as required under Chapter 36 of

the Texas Water Code. The next meeting is scheduled for July 24, 2025, in Victoria, Texas. See: <https://www.vcgcd.org/groundwater-management-area-15>.

Topic 7.2 - Joint Planning and Desired Future Conditions

Mr. Andruss explained as reported to the Board at the May 9, 2025 meeting, the District submitted two preliminary DFC statements for evaluation by the technical consultant for GMA 15, Intera:

- Scenario 1 - Desired Future Condition for Victoria County expressed as a condition to not exceed an average drawdown of 5 feet in the Gulf Coast Aquifer at the end of year 2080 with the previous pumping distribution used to develop the DFC for Victoria County.
- Scenario 2 - Desired Future Condition for Victoria County expressed as a condition to not exceed an average drawdown of 5 feet in the Chicot and Evangeline Aquifers, combined at the end of year 2080 with the previous pumping distribution used to develop the DFC for Victoria County and as a condition to not exceed an average drawdown of 20 feet in the Burkeville and Jasper Aquifers, combined at the end of year 2080 with the previous pumping distribution used to develop the DFC for Victoria County increased to 40,000 acre-feet per year in Victoria County.

During the GMA 15 meeting on July 10, 2025, Intera reported that Scenario 2 (intended to investigate the predicted impacts of significant development (40,000 acre-feet per year) of deep brackish groundwater within Victoria County. Steve Young of Intera informed the representatives, that the request to simulate significant production using the CGC-GAM was not advisable and would yield unrealistic predictions due to the limited structure and spatial extent of the deep formations within the model. Intera was instructed to suspend all efforts to simulate deep brackish groundwater production.

A special meeting of GMA 15 has been posted for July 24, 2025. During the meeting, representatives will receive a report from Intera on their effort to assess the utility of the new groundwater availability model (GAM) for joint planning purposes and consider related action, if any, by the representatives including a request for TWDB to use the CGC-GAM for developing Modeled Available Groundwater (MAGs).

Board Action: None.

Item 8 - Groundwater Policy

Topic 8.1 - Report

Mr. Andruss provided the following information:

Regarding Management Plan Revisions for FY2025.

Regarding Rule Amendments for FY2025.

Regarding Legislative Support and Lobbying for FY2025.

Topic 8.2 - Fees of Office

Mr. Andruss explained in anticipation that the Board may revise its policy regarding compensation of directors, a draft revision of the By-Laws has been developed that includes the following revisions: Section 2.3(b) was revised to read as follows: "A Director is entitled to compensation for service on the Board of Directors as established by resolution of the Board and may be reimbursed for actual expenses incurred in carrying out the duties of The District."

Section 3.1(b) was revised to read as follows: "A Director is entitled to compensation for service on the Board of Directors and may be reimbursed for actual expenses incurred in carrying out the duties of the District."

Section 4.3(a): was revised to read as follows: "Transportation costs for Directors on days when there are no scheduled District meetings will not be paid."

In anticipation that the Board may wish to establish daily fees of office for services provided as a director of the district, a draft resolution and service verification form have been drafted for consideration by the Board.

Board Action: Mr. Clements moved to accept and approve the resolution concerning the fees of office, amend the by-laws to reflect the resolution and set the fee at \$250.00. Mr. Eller seconded the motion. The motion passed unanimously with 3 Ayes and 0 Nays.

Item 9 - Administration and Management

Topic 9.1 - Report

Mr. Andruss provided the following information:

Regarding Employment Management for FY2025.

Regarding Election Coordination for CY2025.

Regarding Financial Audit for FY2024.

Regarding Investment Management for FY2025.

Regarding Financial Record Processing and Reporting for FY2025.

Regarding Budget Development for FY2026.

Regarding Asset Tracking for FY2025.

Regarding Public Funds Training for FY2025.

Regarding GIS Data Quality Control for FY2025.

Regarding Public Notice and Meeting Coordination for FY2025.

The next meeting of the Board is scheduled for August 15, 2025 to convene at 9:00 AM. Special meeting may be scheduled to address unforeseen issues.

Regarding Public Notice and GMA 15 Meeting Coordination for FY2025.

Regarding Performance Audit for FY2024.

Regarding Project Management for FY2025.

Regarding Administrative Policy Review for FY2025.

Regarding Transparency Reporting for FY2025.

Regarding Cybersecurity Training for FY2025.

Regarding Consultant Review for FY2025.

Regarding Open Government Training for FY2025.

Regarding District Liability Insurance Review and Renewal for FY2025.

Regarding GCD Support for FY2025.

Regarding Digital Record Archiving for FY2025.

Regarding Physical Record Archiving for FY2025.

Topic 9.2 - Minutes of Previous Meeting

Mr. Andruss explained the minutes for the previous meeting were sent to the board members prior to the meeting.

Board Action: Mr. Clements moved to accept and approve the meeting minutes for May 9, 2025. Mr. Eller seconded the motion. The motion passed unanimously.

Topic 9.3 - Investments of the District

Mr. Andruss explained as of May 31, 2025, the combined balance of all funds, on a cash-basis, totaled \$5,499,114.56.

Board Action: Mr. Eller moved to accept the investment reports for April and May 2025, Mr. Clements seconded the motion. The motion passed unanimously.

Board Action: Mr. Clements moved to accept and approve the resolution to participate in TexPool. Mr. Eller seconded the motion. The motion passed unanimously.

Topic 9.4 - Financial Transaction Review

Mr. Andruss explained as of July 11, 2025, since May 1, 2025, there have been 52 accounts payable transactions and 15 accounts receivable transactions recorded.

Topic 9.5 - Financial Reports of the District

Mr. Andruss explained that staff have revised the structure of the internal financial transaction tracking database to support the use of project and encumbrances for tracking transactions and budget performances.

The internal control review and internal financial reports for March 2025, have been compiled by Caitlynn Davenport, Administrative Coordinator, and forwarded to the directors prior to the meeting.

Topic 9.6 - Unpaid Invoices and Bills

Mr. Andruss explained the District has outstanding accounts payable invoices that are not considered regular and routine for which the District has received the goods and services billed for under the invoices.

Board Action: Mr. Clements moved to authorize the general manager to pay the following items:

1. ACCTP-20250711-01 - \$5,449.28 - Allison, Bass & Magee, LLP
2. ACCTP-20250711-02 - \$4,976.26 - Allison, Bass & Magee, LLP

Mr. Eller seconded the motion. The motion passed unanimously.

Topic 9.7 - Financial Audit for FYE20240930

Mr. Andruss explained on October 18, 2024, the board authorized Goldman, Hunt and Notz to complete a financial audit of the district for the fiscal year ending September 30, 2024.

On June 16, 2025, Mr. Cox with Goldman, Hunt and Notz, LLP informed staff of their intention to present the financial audit report for the fiscal year ending September 30, 2024 to the Board.

Mr. Goldman was present and presented his report.

Board Action: Mr. Eller moved to 1) accept and approve the financial audit for FYE20240930, as presented, and 2) authorize the general manager to pay the invoice from GHN for the auditing services. Mr. Clements seconded the motion. The motion passed unanimously.

Topic 9.8 - Request for Qualifications for Auditing Services

Mr. Andruss explained on June 16, 2025, staff drafted a Request for Qualifications for Auditing Services. As drafted, the deadline for submitting a statement of qualifications would be September 1, 2025.

The District has obtained excellent financial auditing services from Donald Goldman of Goldman, Hunt and Notz for over 10 years. Investigating all options for obtaining financial auditing services occasionally is considered appropriate to management. Staff have developed a Request for Qualifications for Auditing Services to solicit statements of accounting firms interested in providing auditing service to the District. If approved by the board, respondents would be required to deliver statements responsive to staff no later than 4:00 p.m., September 1, 2025.

Board Action: Mr. Clements moved to authorize the General Manager to publish the RFQ for Auditing Services and a recommendation regarding qualified respondents to the Board of Directors at the regularly scheduled meeting for October 17, 2025. Mr. Eller seconded the motion. The motion passed unanimously.

Topic 9.9 - Monument Sign at Office

Mr. Andruss explained the lease agreement for the new office space includes an option to have signage added to building sign monument. The monument fee is \$2,500.00. If elected the fee would cover the cost of producing and installing the signage.

Board Action: Mr. Clements moved to authorize the general manager to pay the monument sign fee of \$2,500.00 and request a sign be produced and installed on the building sign monument that reads: "GROUNDWATER CONSERVATION DISTRICT". Mr. Eller seconded the motion. The motion passed unanimously.

Topic 9.10 - Tax Rate Notice

Mr. Andruss explained to the district needs to run a Notice of Tax rate in the Victoria Advocate.

Board Action: Mr. Eller moved to run the Notice of Tax Rate with the No New Revenue rate. Mr. Clements seconded the motion. The motion passed unanimously with a vote of 3 ayes and 0 nays0

Item 10 - Legal Counsel Report

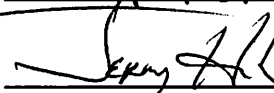
Mr. Allison was present and gave his report.

Item 11.0 - Adjourn Meeting

Mr. Eller moved to adjourn the meeting at approximately 11:27 AM. Mr. Clements seconded the motion. The motion passed unanimously.

THE ABOVE AND FOREGOING MINUTES WERE READ AND APPROVED ON THIS THE 10 DAY OF

October A.D. 2025.



Conservation District

Director of the Victoria County Groundwater

ATTEST:



District

Director of the Victoria Groundwater Conservation